**The Schram Academy**

**Maduravoyal**

**ADMISSION GUIDELINES**

**ANNOUNCEMENT**

An announcement for registration shall be made in the school website as per admission schedule and invite Parents to register their wards for admission

**REGISTRATION**

1. Registration shall be done if there is vacancy or likelihood of any vacancy in a particular class.
2. Registration forms shall be made available FREE OF COST.
3. Completed Registration forms in all respects and accompanied by all required documents must be submitted/sent to the school within the prescribed date as per notification.

**DOCUMENTS**

* Certificate of proof of age in the form of a birth certificate issued by the authority competent to register births.
* A certificate that the child belongs to the Scheduled Caste/Scheduled Tribe/EWS/OBC (Non-Creamy Layer)/BPL wherever applicable, issued by the Competent Authority in concerned State Government/Union Government. The certificate in respect of either of the parents may be accepted initially, for the purpose of admission, if this certificate is not available for the child. However, the certificate in respect of the child has to be submitted within a period of 03 months from the date of admission.
* A service certificate or business details of parents.
* Recent Passport size photo of student (6 Nos)
* Student Aadhar copy
* Aadhar copy of Parents/Guardian
* Mark sheet of the year completed
* Transfer certificate
* EMIS number from the previous school

**Note**:

(i) Mere registration will not confer a right to admission.

(ii) Incomplete application forms shall normally be rejected.

(iii) Admission secured on the basis of any wrong certificate shall be cancelled

**FEE DETAILS**

Fee has to be paid as per the school payment calendar.

One-time admission fee will be charged at the time of admission

Term fee has to be paid at the beginning of each term

Other fee includes maintenance fee, special fee and fee for textbooks & notebooks

**METHOD OF ADMISSION**

1. Admission test shall be conducted in the subjects: Hindi, English, Maths, Social Science and Science as necessary.
2. There will be only one paper of Admission test of 1 or 2 Hours duration & 100 marks comprising Hindi, English, Maths, Social Science and Science each of 20 marks.
3. Candidates must secure 33% marks in aggregate to qualify.
4. Pre-primary students will have an interaction with the coordinator

**AGE CRITERIA**

A Child must be 5 years old as on 31st March in the academic year in which admission is sought for Class I.

The students of State Boards/ICSE/NIOS may be considered for admission in class XI if vacancies exist.

**Contact**:

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